

APPLICATION TO INCREASE 30-DAY TEMPORARY PLATE PURCHASE LIMIT

Purpose: Use this form to request an increase in the 30-day temporary plate purchase limit.

Instructions: Mail the completed form to Dealer Services, Room 419 at the above address or fax to (804) 367-7046.

Note: Dealer Services will contact the dealership to advise that the request has been approved or disapproved. If the application is approved, the increased purchase quantity will be reflected in the DMV automated system and the dealer will be able to purchase temporary tags from any DMV service outlet.

DEALER INFORMATION

DEALERSHIP NAME		DEALER LICENSE NUMBER	
DEALER BUSINESS ADDRESS		TELEPHONE NUMBER ()	FAX NUMBER ()
CITY		STATE	ZIP CODE
EMAIL ADDRESS	HOW WOULD YOU LIKE TO BE NOTIFIED OF DMV'S RESPONSE TO YOUR REQUEST? (check one) <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Email		

PLATE REQUEST

ADDITIONAL QUANTITY DESIRED	NUMBER VEHICLES SOLD AT RETAIL IN PRIOR LICENSE YEAR
NUMBER VEHICLES SOLD AT RETAIL IN CURRENT LICENSE YEAR	DEALER LICENSE EXPIRATION DATE (mm/dd/yyyy)

Use the space below to explain why additional temporary plates are being requested and attach additional documentation if needed.

CERTIFICATION

I certify that all temporary plates will be issued in full compliance with the Motor Vehicle Dealer Licensing Laws of the Code of Virginia and procedures defined by the Virginia Department of Motor Vehicles.	
DEALER, DEALER-OPERATOR OR OWNER NAME (print)	TITLE
DEALER, DEALER-OPERATOR OR OWNER SIGNATURE	DATE (mm/dd/yyyy)

DMV USE ONLY

☐ Request Approved ☐ Request Denied (explain below)